

### Wakefield Camera Club Committee

Item	Minutes of the meeting on 18 <sup>th</sup> April 2013	ACTION BY:
<b>1</b>	<b>Present:</b> S Sallett, J Bickerdike, T Bottomley, R. Gibson, S Slocombe, S Wright, S Womack, M Dobson, C New	
<b>2</b>	<b>Apologies:</b> DH, VJ, EDJ, DK, LH	
<b>3</b>	<b>Last minutes:</b> agreed. SS requested CN to take the minutes and, with others, stated that the format was beneficial.	
<b>4</b>	<b>Matters Arising:</b>	
<b>4i</b>	<b>A6 leaflets:</b> Distributed to most viable sites; College still to do.	CN
<b>4ii</b>	<b>Settle Trophy:</b> need to progress chase info on arrangements, dates, deadlines	SS WM
<b>4iii</b>	<b>Free Prints:</b> SS to make announcements at forthcoming meetings to encourage take up and to have stock for future exhibitions.	SS
<b>4iv</b>	<p><b>Prints Exhibiting at Club Competitions - Lighting, Stand, Method:</b></p> <p>SWo to obtain spec. from Doncaster club for their 3-print/overhead-lit stand, to see whether it would be viable to create same for WCC.</p> <p>DK to be asked re current stand potential .</p> <p>No further trial work to take place on video projection system - though individual members will continue to consider useful potential lighting &amp; other equipment.</p> <p>For <b>future club competitions</b> we will run the prints in the first part of the evening with a “seating only” configuration in order to have the audience close-up to the print stand, then in the second half of the evening we will return to a tables/chairs configuration for viewing the projected digital images.</p>	<p>SWo</p> <p>DK</p> <p>setterupperers</p> <p>setterupperers</p>
<b>4v</b>	<b>Members’ Survey Form :</b> With minor amendments this was agreed for S Slo to print off for all members to be asked to complete and return by second week in May. S Slo will report on outcome at Committee. TB at the reception desk to hand the form to each attending member over the next two weeks; SWr to put on website for members to download; SS asked CN to send form to all members via email.	<p>S Slo</p> <p>TB</p> <p>S Wr</p> <p>CN</p>
<b>4vi</b>	<b>Club Outings –</b> Committee Members to put forward location ideas at next meeting	All
<b>4vii</b>	<b>Mentors for new members:</b> S Slo and WM had volunteered to do this with back-up from all Committee members.	S Slo, WM, All
<b>4viii</b>	<b>Committee name badges:</b> RJ/SS/LH progressing these.	RJ/SS/LH
<b>4ix</b>	<b>Projector Image Quality:</b> Can a <b>test image</b> on the projector be carried out before judges arrive to ensure quality check? Need to check location of club spider. SWo has a Kodak standard image that could be used. Is there time to run the check and make adjustments before the time for the judge?	<p>EDJ</p> <p>SWo</p> <p>setterupperers</p>
<b>4x</b>	<b>Committee meeting frequency:</b> Agreed four-weekly generally, subject to extenuating factors.	All
<b>4xi</b>	<b>Inventory:</b> CN has forwarded emails with known inventory data to SS and SWo. SWo offered to update inventory for next meeting, if possible, in order that TB can check on whether forthcoming insurance premium is appropriate.	<p>SWo</p> <p>TB</p>

*Minutes for approval at the meeting of 16<sup>th</sup> May 2013*

<b>5</b>	<p><b>Accounts: Healthy current balance noted.</b> TB reported current balance of (Redacted)</p> <p>nb - for info: our Auditor has looked at Brookhouse accounts and is happy with them vis a vis WCC position .</p>	<b>S Wr</b>
<b>6</b>	<p><b>Exhibitions:</b> MD reported that the annual Ridings Exhibition 19-21 /7 is booked. SWr and DK, having estate cars, to be asked to transport prints/stands. MD will request prints and staffing support.. LH to be asked to provide 200 leaflets to MD for handing to public to encourage to attend August tuition workshops to be run by Ken Fisher, professional tutor.</p> <p><b>MD reported only 3 members interested in six months Ridings Craft Shop concept.</b> MD to suggest to those wanting to “exhibit to sell” to make their own direct arrangements with Ridings management.</p>	<p><b>MD</b></p> <p><b>LH</b></p> <p><b>MD</b></p>
<b>7</b>	<p><b>Website:</b> SWr considering further innovations – including a possible clearer two panel homepage and inclusion of newsletters - as and when time allows -following successful gallery style image implementation.</p>	<b>SWr</b>
<b>8</b>	<p><b>Publicity:</b> MD reported that Express articles being sent regularly though media don’t always print them and Editor does not appear willing to extend coverage for WCC. However, reports system agreed as beneficial</p>	<b>MD</b>
<b>9</b>	<p><b>Competitions:</b> WM away so no report available.</p>	<b>WM</b>
<b>10</b>	<p><b>Programme over next six weeks:</b> DK presentation 22/4. JB to run 29/4 Intro to Lightroom Overview evening with recently purchased Tuition CD (which can then be kept in the Library). Bank Hol 6/5. Ken Fisher, professional tutor, running the Photoshop teaching lectures on 13/5 and 20/5 – confirmed organized. Bank Hol 27/5.</p> <p>Noted that late attendance by presenter on 8/4 indicated that readily-available “filler” cd’s may be useful in the event of late or non-attendance. Committee members to consider what may be appropriate, including archive material?</p>	<p><b>DK</b></p> <p><b>JB</b></p> <p><b>All</b></p>
<b>11</b>	<p><b>2014 Syllabus</b> –current working document draft prog had been circulated to all committee members 17/4. Committee members asked to suggest concepts to fill several gaps.</p> <p>Noted that as the 2012/2013 financial year finalises at end September 2013 there is time for audit before AGM on 8/12/13.</p>	<p><b>CN</b></p> <p><b>All</b></p>
<b>12</b>	<p><b>Software/Hardware:</b> Noted that there is adequate finance available should it be necessary to purchase new scoring software.</p>	<b>WM/TB</b>
<b>13</b>	<p><b>Next Meeting: 7.30pm</b> Thurs 16<sup>th</sup> May 2013</p>	<b>All</b>