

Wakefield Camera Club
Committee Meeting
Held on the 6th October 2016 at Brookhouse.

1. **Apologies;** - Peter Wells, Malcolm Dobson, Steve A Wood and Steve Wright.
2. **Present;** - Steve Womack, Sally Sallett, Michelle Howell, Sally Robinson, Robert Bilton, Paul Wagstaff, Trevor Bottomley and David Kershaw.
3. **Matters Arising from the minutes**
 - a. **Maurice Biglin trophy.** Sally Sallett has purchased a paperweight that contains wildflowers. Steve Womack will try to buy a stand for it, ideally with a metal plate saying who the trophy commemorates.
Action – Steve Womack.
 - b. **Access to cupboard.** We are still awaiting Brookhouse committee providing us with a key, or offering an alternative solution. Brookhouse contacted again after meeting closed and they are looking for a third key and will get back to us once again shortly!!!
Action – Steve Womack.
 - c. **More external events and weekend outings.** We are now publicising informal outings in the newsletter, but take up is still very low.
Action – David Kershaw.
 - d. **Jack's book.** The book has now been printed and will be given to Jack's family. Robert pointed out that the link to the book on Blurb required a password. David K will check this and post a new link in the Newsletter.
Action – David Kershaw
 - e. **Future of the Audio Visual Competition.** The competition attracted very few members and the turn out on the night was low. We will ask the membership via the Newsletter if we should continue with the event, or replace it with something else. The final decision will be made at the AGM.
Action – David Kershaw.
 - f. **It was agreed that we should remove the forum from the web site as no one seems to use it.**
Action – Steve Wright, Ian Waddington and Robert Bilton.
 - g. **Replacing the microphone.** Steve A Wood and Robert Bilton have identified a suitable replacement microphone system, but Robert wants to take the current microphone and have it tested before we buy a new one. It is possible that the problem is the positioning of the lecturer in front of the speakers, rather than on the stage?
Action – Robert Bilton and Steve A Wood.

h. Update Windows 10 on the laptop. Robert and Paul will agree a suitable time for Robert to take the laptop home and update it.

Action – Robert Bilton and Paul Wagstaff.

i. Christmas party, Sally Sallett to make arrangements with Brookhouse. Sally has spoken to the Brookhouse chef and he will produce a menu. The cost is expected to be about £20 per head. Steve Womack will ask the members on Monday to get some idea of numbers.

David K suggested that we photograph each trophy before handing the out this year. We should also ask each recipient to sign for the trophies.

Action – Sally Sallett, Steve Womack, David Kershaw and Trevor Bottomley.

j. Email from Sally Sallett. Sally's time constraints have now eased and she feels confident that she will be able to continue in the post of Vice President.

Steve Womack told the committee that he hopes to be moving to the coast permanently and will probably have to step down as President before the AGM. At this juncture Sally will step into the role until the AGM resolves the position.

Action – Steve Womack and Sally Sallett.

4. Marketing and Exhibitions; -

a. RPS Advisory day at Brookhouse – Sat 22nd October. We will need members to help erect the stands and handle the prints. We will ask Brookhouse to provide about £30 of sandwiches for the support team.

Action – Any committee member available.

5. Accounts

a. The current balance was noted.

b. We had a membership of 91 at the 30th of September 2016.

c. Details of expenditure since 1st of September. Trevor outlined the expenditure over the last month.

d. Discussion on finances. A budget for 2017.

a. Projection of future expenditure. All members of the committee are requested to email Sue Whitely (whiteley.s1@sky.com) their projected expenditure for 2017. This will enable us to gain some idea of how our clubs finances are standing up and what we have available to spend on equipment.

Action – All committee.

b. Pay Brookhouse for our room by standing order, either monthly, or quarterly. Trevor is in discussions with the Brookhouse treasurer with the intention to pay our rooms rental by standing order quarterly. The probable quarterly fee was noted, this to cover concert room, committee room and tea/coffee on Mondays, plus the committee room on the first Thursday of each month. The quarterly fee to be paid in arrears. However, we have still not received a bill for the first six months of 2016, so that will be an additional amount to add to the first payment.

Trevor suggested that we move a sum from the savings account to the current account, to ensure we always have sufficient funds available to pay unexpected bills. It was agreed that he do so.

Action – Trevor Bottomley.

6. Programme over next 6 weeks; -.

10th October – Barry Payling – “Wild Britain”
(Bring entries for Maurice Biglin Competition)

17th October – John Gardner’s Technical Workshop.

Action – John Gardner ;o).

24th October – Maurice Biglin Flora Print Competition.

31st October – Paul Hobson – “The Best of the Last” Wildlife Photography.
(Bring entries for 5th Clubman)

7th November – Del Delap – Experiences from Chernobyl.

14th November – 5th Clubman -Windows

7. Programme for 2016; -

a. Dr Casey Orr – on 26th of September. The £150 cost for a 45-minute talk that offered little or no useful information was excessive. Obviously the syllabus secretaries were not to know what the content of the presentation would contain, so no criticism of them is intended, but any future speaker that will cost more than £100 must be agreed by the committee.

Action – Peter Wells.

8. Programme for 2017; -

a. The Ridings exhibition dates, will not be known until Malcolm returns from holiday.
Action – Malcolm Dobson.

b. Printing the syllabus. Awaiting Riding exhibition dates and any final amendments once Peter returns from holiday.

Action - Peter Wells.

9. Website

a. The judge for the October on-line Competition will be – Transport – Sally Sallett.

The judge for the November on-line Competition will be – Low Light – Trevor Bottomley.

The Judge for the December on-line final will be chosen by Sally Sallett.

Action – Sally Sallett.

b. Possible on-line questionnaire. David K has asked Steve Wright to investigate the

possibility of running an on-line questionnaire. This would enable members to reply to committee questions without having to send emails.

Action – Steve Wright, Ian Waddington and Robert Bilton.

10. **Internal Competitions; - no issues at present. Sally Robinson has joined Paul as Assistant Competition Secretary. It may help if members could include her as a courtesy copy (cc.) on any competition emails sent to Paul. David K to mention this in the Newsletter.**

Action – David Kershaw.

11. **External Competitions; -**

a. Establishment of Selection Team with Michelle Howell as team leader. Michelle has set up her own drop box, but needs a club email address to set up one for the selection team. This has been done by Ian Waddington ;-

“Steve asked me to setup a new email address for the Image Selection Group, it has been setup as

isg@wakefieldcameraclub.org.uk

With the password: **QMhzzcBdD7c3**

It can be accessed with the sites webmail application here <https://webmail.34sp.com> or if preferred it can be accessed through a local mail client like Outlook, guidance for Outlook is here

<https://www.34sp.com/kb/73/how-to-setup-email-on-outlook>

you will also be able to find other help files for setup on other clients, for example a Mac - search for ‘email’ on their support page at

<https://www.34sp.com/web-hosting-support> ”

Action – Michelle Howell.

- b. Settle Trophy, hosted by Doncaster this year on the 25th October – Judge Peter Thompson DPAGB APAGB – Hand in date 11th October. Sally Sallett is taking our entry on Tuesday the 11th.**

Action – Sally Sallett.

- c. Wath Salon – hand in at YPU delegates meeting 12th November. In order to enable us to combine all the entries on a single disc, we will need all entries in by the end of October.**

Action – Paul Wagstaff, Sally Robinson and David Kershaw.

- d. 10 DPIs will be needed for the Mersea Island competition, hand in before Christmas.**

Action – Michelle Howell, Paul Wagstaff and Sally Robinson.

- e. YPU event to select clubs to represent them at the DPI and Print PAGB competitions.**

The Selection day will be January 29th at Carlton.

Action – Michelle Howell, Paul Wagstaff, Sally Robinson and David Kershaw.

12. Hardware, Software and Lighting; - Robert Bilton has established that our projector will handle the proposed increase in PAGB projection sizes. Dicentra will also accommodate these increases. Robert intends to check for updates to Dicentra when he is updating Windows on the laptop.

Action – Robert Bilton.

13. Any Other Business.

a. YPU Delegates. David K ask who wished to attend the YPU Delegates meeting on November 12th? Both Sally Robinson and Michelle Howell may be available, once they have checked their calendar.

Action - Sally Robinson and Michelle Howell.

b. Spurn Point outing at end of October. We will publish the dates again in the Newsletter.

Action – David Kershaw.

c. Outing to Andy’s Studio? This is still under consideration.

Action – All committee?

d. Middleton Railway email asking for a suitable photographic expert to offer instruction. It was agreed that the email should be forwarded to David Carr and Nigel Hazell.

Action – David Kershaw.

e. There is a PAGB awards advisory day at Carlton on January 2017. This will be advertised in the Newsletter.

Action David Kershaw.

f. There is an Event Day at Carlton on November 26th. This will be advertised in the Newsletter.

Action – David Kershaw.

g. Steve Womack asked as our financial year ran from October to the following September and the Syllabus/Competition schedule ran from January to following December could any member who did not renew membership in October be effectively excluded from the full year’s competition programme? David K explained the financial year dates enabled us to have time to get the accounts audited for the AGM in December, when our year actually ends. Members have a grace period of two months to complete their subscription payments before being removed as members, which should cover the competition programme if they were still entering them.

14. Date of next meeting 3rd November.